

ICS Board of Directors Open Session  
Meeting Minutes  
November 3, 2021

Present: Carmen Flores, Sommer Drake, Diane Amour, Justin Thundercloud

Present via Zoom: Carrie McGhee Gleba

Reporting: Jason Dropik, Dr. Mark Powless, Dr. Melissa Deutsch, Siobhan Marks, Brian Leibl

Also Present: LaVetta Buckley-Hunter, Debbie Martindale

Justin Thundercloud smudged the group

Carmen Flores called the meeting to order at 5:37 p.m.

Carrie McGhee Gleba led the group in prayer and a moment of silent reflection.

LaVetta Buckley-Hunter recited the Mission Statement.

There were no public comments.

Ms. Flores tabled the October 20, 2021 Executive Session minutes until the November 17<sup>th</sup> Executive Session.

The meeting convened to Executive Session at 5:41 p.m.

The meeting reconvened to Open Session at 6:07 p.m.

Our Ways Director – Ms. Flores requested an update on the new Ho-Chunk Language & Culture classes. Mr. Dropik stated that students from every grade have signed up for the language. Dr. Powless stated that they are working on some technology issues in the new classroom. Ms. Flores requested that communication regarding the new offering be sent to those parents whose language is closely related to Ho-Chunk.

Director of Instruction – Dr. Melissa Deutsch had no new updates and reported that her area is continuing to work on existing projects. She noted that updates from Ms. Stenzel and Ms. Morales have been added to her report this month. She would appreciate hearing any feedback about the new reports.

Communications & Marketing Director – Siobhan Marks reported she has been inquiring into a new website and would like to have an ad hoc website committee. She explained the functions of the committee. Justin Thundercloud reported that the Community Relations Committee feels the Ad Hoc Website committee should report to the Board. Both Mr. Thundercloud and Ms. Sommer Drake volunteered to be on the committee. Ms. Flores named Mr. Thundercloud the chair of the ad hoc Website Committee.

**Motion by Carrie McGhee Gleba and seconded by Diane Amour to form an Ad Hoc Website Committee with Justin Thundercloud as the Chair and Sommer Drake as a Board representative. The motion carried. (5-0-0)**

Ms. Marks noted issues regarding our materials. One organization insisted we copied their materials. The other simply replaced our logo with theirs. She questioned what our response should be when this happens again. It was agreed this will be discussed further with the Community Relations Committee.

Ms. Marks remarked on the NIEA sessions she attended. Ms. Flores asked that in the future everyone should report on conference experiences.

Chief Financial Officer – Brian Leibl reported that he will begin joining committee meetings to review the quarterly budgets. He reviewed the Finance Department goals and provided updates on the Facility Department and Capital Improvements projects.

Human Resources Director – LaVetta Buckley-Hunter provided an update on the newly renovated HR area. She said there are still things that need to be completed, but they are very happy with their space.

Head of School – Jason Dropik provided an update on the changes that will be made to his monthly report. He said now that vaccinations are available for students, he would like the Board's opinion on how to move forward. He said he has been thinking about having a "Clinic Day" at the school but is concerned about the liability aspect. He would like to eliminate the barriers to not having a clinic day. The Board asked Mr. Dropik to make a recommendation about "Clinic Day" and share it with the Board.

Diane Amour asked Mr. Dropik if he could provide an update next month regarding the progress of the three new positions hired.

Mr. Dropik provided an update on the NIEA Conference and stated that the 2022 Conference will be held in Oklahoma City. He added that his NIEA presidency is for one more year and that his board term will be for one additional year after that.

A discussion was held on the "Personnel" section of Mr. Dropik's report. He explained what is happening and that he will be addressing the teachers at the new Teacher Meeting.

Academic Committee – Sommer Drake reviewed the minutes of the 10/29/2021 meeting. She shared that ICS has been invited to do a research trip to Hawaii. The committee continues to work on policy revisions.

Buildings & Grounds Committee – There were no questions. The Board would like a before and after tour of the 116<sup>th</sup> property (pre-maintenance, post-maintenance). Staff should be included in the tour. Mr. Leibl will make those arrangements.

Community Relations Committee – Justin Thundercloud reported that on November 4, a national news anchor team will be here to interview Lisa Mercado (parent), Jada Livingston (student), Jason Dropik (administrator), and JoAnne Ash (teacher). The news team will be here from 9 a.m. to 3 p.m. In addition to the interviews, they will be filming in a classroom.

A discussion was held regarding the number of t-shirts that were ordered and distributed within a very short period of time. Mr. Thundercloud was most concerned about the distribution of the shirts and feels that whichever department is responsible for the shirt is the department that should be in charge of receiving and distributing them. A concern is the follow-up with family orders. Mr. Dropik stated that family orders should be taken care of through his area. He and Ms. Marks will work through the process.

Mr. Thundercloud feels if we are going to continue to order t-shirts, then he agrees it should be through the online store and since they have a service to do the mailing, it should be left to them to mail out the orders. He said because of that, we should pay the nominal fee they are requesting for this service. (\$500)

Ms. Marks reported that Ms. Dorothy LaPage is not doing well and apparently has quite a collection of historic ICS materials. The school was questioned if we would like them. Ms. Marks was requested to contact Ms. LaPage's family to discuss the materials.

Ms. Amour asked Ms. Marks to send the Board the current ICS COVID guidelines. (They were immediately sent by Ms. Buckley-Hunter.)

Language and Culture Committee – Ms. Amour reviewed the committee minutes with the group. There were no questions.

Finance Committee – Mr. Leibl reported that the committee reviewed the Food Service and Corporate Q1 budgets and the banking relationship with JP Morgan Chase. They also received the audit presentation provided by Baker Tilley.

It was questioned if the Board would receive a presentation on IT Network Vulnerability. Mr. Dropik stated that Ms. Martindale and Ms. Weise were working on a date to have him present at an upcoming meeting. He also stated that there will be a Cybersecurity training for the board held on November 22nd. It will begin at 5 p.m. He will confirm the date and time with Ms. Martindale.

Carmen Flores adjourned the Open Session at 7:37 p.m.

Respectfully submitted,



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Diane Amour, Secretary

11-17-2021  
Date Approved

TASK:

Jason Dropik – Communication to parents whose native language may be close to the Ho-Chunk language.

Community Relations – Discussion and process for action to be taken if outside organizations brand our material as their own.

Jason Dropik – Develop a recommendation regarding a student COVID vaccine clinic.

Jason Dropik – Include an update in the December monthly report regarding the progress of the new positions hired.

Brian Leibl – Before and After tour for the Board of the 116<sup>th</sup> St. property.

Siobhan Marks – Follow up with Dorothy LaPage's family regarding ICS materials.

Debbie Martindale – Confirm WIEA meeting dates.

Jason Dropik – Confirm Cybersecurity training with Ms. Martindale