

ICS Board of Directors Open Session  
Meeting Minutes  
May 20, 2020

Present via Zoom: Carmen Flores, Diane Amour, Sommer Drake, Justin Thundercloud, Carrie McGhee Gleba

Also present via Zoom: Jason Dropik, Dr. Melissa Deutsch, Brian Leibl, Dr. Mark Powless, Siobhan Marks, Bonnie Scharber, Debbie Martindale

Guests via Zoom: Mark Denning, Dr. Martin Reinhardt

The meeting was called to order at 3:31 p.m.

Diane Amour led the group in prayer.

Dr. Melissa Deutsch recited the Mission Statement.

Carmen Flores welcomed Mark Denning to the meeting. Mr. Denning asked to address the Board regarding ICS Research Standards.

Mr. Denning shared with the group some documents he found containing incorrect and misleading “research” that was done at and about ICS. He also shared examples of how research can be skewed by the elimination of information. He feels the reason this happened was because the Board was never given an opportunity to review the “research” before it was published. He urged the Board to create ICS research standards to protect the School for unauthorized or inaccurate research. He said he invited Dr. Nicky Bowman and Dr. Martin Reinhardt to join him at this afternoon’s Public Comment. Debbie Martindale informed the group that she had received an email moments ago stating they would not be able to join due to a scheduling conflict, but asked to be invited to speak to the Board at a later date.

Mr. Denning also shared an article with the group on how a very large and complex project was planned and implemented in a very short period of time. He said that it may give assistance while planning for the 2020-2021 School Year.

Ms. Flores thanked Mr. Denning for joining the meeting and information provided.

Mr. Denning departed the meeting at 3:52 p.m.

The Board asked Ms. Martindale to review Board meeting minutes and Community Relations Committee meeting minutes for any prior research requests and whether a Research Policy exists. Once located this information will be shared with the Academic Committee for action.

**It was moved by Sommer Drake and seconded by Carrie McGhee Gleba to approve the May 6, 2020 ICS/SO Joint Executive Meeting Minutes. The motion carried. (5-0-0)**

**It was moved by Sommer Drake and seconded by Carrie McGhee Gleba to approve the May 6, 2020 Executive Session Minutes. The motion carried. (5-0-0)**

**It was moved by Sommer Drake and seconded by Carrie McGhee Gleba to approve the May 8, 2020 Executive Session Minutes. The motion carried. (5-0-0)**

**It was moved by Justin Thundercloud and seconded by Sommer Drake to approve the May 13, 2020 Executive Session Minutes. The motion carried. (5-0-0)**

Head of School Report – Jason Dropik reported that the Direct Reports will be discussing the impact of the new ruling by the Wisconsin Supreme Court to overturn stay at home orders and will share their findings with the Board. Ms. Flores referenced the COVID-19 portion of his report and requested that he create an Executive Summary regarding the issues raised and recommended next steps. She also requested that he make a recommendation regarding whether or not there will be a Summer program and what the program would include if we have one.

Dr. Martin Reinhardt joined the meeting at 4:04 p.m.

Ms. Flores welcomed Dr. Reinhardt to the meeting.

Dr. Reinhardt thanked the Board for allowing him to join the meeting and apologized for arriving late. Diane Amour provided an update on the discussion held with Mr. Denning. Dr. Reinhardt introduced himself and provided information on his background. Dr. Reinhardt addressed the importance for ICS to have Research Standards and the importance of an IRB and how it would benefit the school. He spoke of the process that should be followed when approached with a research request, and explained that he and Dr. Nicky Bowman would be willing to assist the school to create the necessary documents.

Ms. Flores thanked Dr. Reinhardt for joining the meeting.

Dr. Reinhardt departed the meeting at 4:15 pm.

Dr. Deutsch said that IRB's are required to be available for five years and we should be able to request the information from an IRB written in the recent past. Reference was made to a request received in 2019. Ms. Martindale will research the request.

Head of School Report continued – FRC is leading several parent support groups and a report will be forthcoming. He said meetings are twice a week and are attended by eight ICS families. The meetings are an open session for parents to help support each other. He said that the staff continue to offer emotional support to families and that the Mental Health Committee generally meets every week. Mr. Dropik will be sharing more information in June. Information regarding Open Enrollment will also be available in June.

Chief Financial Officer Report – Brian Leibl reported:

- April books will close this month.
- Preparations began for the end of year audit.
- All tax returns have been completed and filed on a timely basis.
- Budgets will come before the Board at the June 17, 2020 Executive Session.
- The Support Organization reviewed and approved their budget.
- Process has begun to renew the contract with First Student.
- Insurances were renewed.

Mr. Leibl reviewed the monthly financial information with the group.

Our Ways Director Report – Dr. Mark Powless reported that the deer hides being tanned are in different stages and he hopes to have a hide camp this summer. Contact Dr. Powless with questions.

Communications and Marketing Director Report – Siobhan Marks asked if there were any questions. Ms. Amour asked when the Academic/Culture tabs of the website will be completed. Ms. Marks said that currently the website will be a summer project. It was noted that the COVID-19 information in the newsletter is repeated each week making the newsletter very long so it was suggested that all the information be moved to another location and a link to the information be included in the newsletter.

Finance Committee – Mr. Leibl reported that in the coming months the Committee will be reviewing Finance policies and will share recommendations for revisions with the Board. The Finance committee is recommending that the Board approve the retention of Baker Tilley for the upcoming audit.

**It was moved by Diane Amour and seconded by Carrie McGhee Gleba that Baker Tilley be retained as the ICS audit firm for the 2019-2020 fiscal audit. The motion carried. (5-0-0)**

Community Relations Committee – Diane Amour reported the committee reviewed the proposed budget. She said that the two positions currently reporting to Ms. Marks are included in the budget as temporary positions. The committee will be meeting to discuss whether or not the positions should be changed to permanent positions.

Scholarship Committee – Mr. Thundercloud reported that updates for the portal were identified and Jacob Valtierra will have them implemented. The committee will be working on the spending/funding distribution for the program.

The group took a break at 5:03 p.m.

The meeting resumed at 5:16 p.m.

Academic Committee – There were no questions.

Ms. Flores stated the May 5, 2020 Building and Grounds Committee meeting minutes were available for reading.

990 and 990T –

**It was moved by Carrie McGhee Gleba and seconded by Sommer Drake that the ICS Board of Directors ratify the action of May 8, 2020 approving Justin Thundercloud, Treasurer, to sign the Form 990 and 990T and further that Brian Leibl, Chief Financial Officer file said forms with the IRS. The motion carried. (5-0-0)**

Election of School Director to the ICS Support Organization –

**It was moved by Diane Amour and seconded by Justin Thundercloud to reappoint DJ Klauser as the "School Director" to the Supporting Organization's Board of Directors to serve a three (3) year term beginning at their 2020 Annual Meeting. The motion carried. (5-0-0)**

Policy 2290 – Selection of Instructional Material and Equipment

The Academic Committee shared Policy 2290 – Selection of Instructional Material and Equipment and recommended approval of the recommended revisions.

**It was moved by Justin Thundercloud and seconded by Carrie McGhee Gleba to approve Policy 4260- Grading with the recommended revisions. The motion carried. (5-0-0)**

Remote Learning Family Survey Results – Dr. Deutsch reviewed the results of the Family Survey on Remote Learning. She stated the information was given to the teachers at all the PLC’s meetings this week. Overall, our families are feeling supported and that the learning plans are going well. There were some suggestions that will be worked on. The results were overwhelmingly positive. Dr. Deutsch said if we need to do remote learning again we have a sustainable system. Teachers have also been receptive to the feedback received. It was found that parents were concerned about having different and new tools to learn and use. Dr. Deutsch said if we would have to do this again the program will make sure things are streamlined with time for everyone to learn new tools. It was noted that parents would like to have a better understanding of what students are doing and we will need to do more training in Power School. Teachers were told they need to give parents weekly updates about what students are missing. It was asked how the students are using the Chromebooks. Dr. Deutsch said that the students are developing a much clearer understanding of how the Chromebooks can be used, not only for surface technology, but also as a learning and research tool.

The meeting adjourned at 5:35 p.m.

Respectfully submitted,



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Diane Amour, Secretary

6/3/2020  
Date Approved