

ICS Board of Directors
Open Session Minutes
November 1, 2017

Present: Carrie McGhee Gleba, Armando Zaragoza, Diane Amour, Justin Thundercloud, Sommer Drake, Carmen Flores

Also present: Dr. Anthony Brazouski, Bonnie Thielecke, Tom Oechler, Jason Dropik, Debbie Martindale

The meeting was called to order at 5:47 p.m.

Armando Zaragoza smudged the group.

Dr. Brazouski led the group in prayer and a moment of silence.

Bonnie Thielecke read the Mission Statement.

It was moved by Armando Zaragoza and seconded by Carrie McGhee Gleba to approve the October 11, 2017 Open Session minutes as revised. The motion carried. (6-0-0) Carmen Flores added her affirmative vote upon her arrival.

It was moved by Carrie McGhee Gleba and seconded by Armando Zaragoza to approve the October 11, 2017 Executive Session minutes as revised. The motion carried, (6-0-0) Carmen Flores added her affirmative vote upon her arrival.

It was moved by Carrie McGhee Gleba and seconded by Armando Zaragoza to approve the October 14, 2017 Retreat minutes as revised. The motion carried. (6-0-0) Carmen Flores added her affirmative vote upon her arrival.

Finance Report – Tom Oechler reported:

- The audit has been completed, and the Finance Committee met with the auditors.

Mr. Oechler reviewed the finance dashboard with the group.

It was questioned how the areas of improvement noted within the audit are being addressed. Mr. Oechler explained the Finance and Information Technology departments have reviewed the report and are developing processes to address concerns noted. Mr. Oechler will create a written corrective action plan and present it to the Board.

Facilities Report – Tom Oechler reported:

- The student entrance is open and the sod is being laid.
- The heating system for the sidewalk is not operational yet, but work is progressing.
- The Boardwalk railing is still not in and a completion date has not been determined.
- Furniture for the STEM lab has been installed. There is an extra instructor desk.
- A follow up meeting on the Maple Tree Grove was held. The location of the grove may be shifted slightly, but planting is still on schedule.
- The Loomis Road residence is currently vacant. The future of the property is still to be determined.

Carmen Flores joined the meeting at 6:12 p.m.

Head of School Report – Jason Dropik reported:

- School enrollment maintained at 366 students with 241 families.
- There is an increase in behavior reports from last year, and a significant increase in bus behavior reports. It was found that two students cause 16% of the behavior problems. The staff is working with the students and families.
- The ICS PSA will be launched soon. The students were involved in all aspects of the creation, filming and editing the document. The ad will be shown statewide. A radio spot will also be created.

Mr. Dropik reviewed the Family Resource Center report. Carmen Flores suggested that the Family Resource Center put together training for the second grade parents.

The meeting convened to Executive Session at 6:32 p.m.

The meeting reconvened to Open Session at 6:45 p.m.

Chief Academic Officer Report – Dr. Anthony Brazouski reported:

- The revised 4K and 5K report card has been introduced to teachers and shared the new report card with the Board.

Discussion was held regarding the inclusion of native language on the report card. Dr. Brazouski will take the suggestions to the language teachers for their input.

A break was taken at 6:55 p.m.

The meeting reconvened to Open Session at 7:05 p.m.

Our Ways Report – Diane Amour reported:

- Audra Williams has been very busy in the Our Ways room.
- A person attending the NCAI event from the North West Coast commented that we should have a canoe exchange.
- During NCAI guests wrote little notes on leaves and Mr. Dropik is reading them daily in announcements.
- The next two Culture Committee meetings will be interviewing candidates for the Culture Coordinator.
- The canoe builders will return this weekend to continue their work.

The interview questions for the Culture Coordinator position were reviewed by the group. Discussion was held regarding the duties of the Culture Coordinator.

Finance Committee – Tom Oechler reported: (see Finance Department Report)

Community Relations Committee – Diane Amour reported that the committee met to have a wrap up of the 10 Year Anniversary. The major take away was that staff needs to be involved at the beginning of planning any major event. It was noted that the 50th anniversary is rapidly approaching. Ms. Diane Amour suggested that if we do a 50th anniversary that we teach something for the full year rather than have a single day event.

Culture Committee – Diane Amour reported that the Committee reviewed the resumes of the Culture Coordinator candidates. Ms. Carol Amour informed the committee of a grant opportunity and stated that she will research it further and will report her findings back to the committee. It was brought up that there is a disconnect regarding the various cultural teachings happening at the school.

Academic Committee – Sommer Drake reported that the Committee reviewed and revised the Committee Description to more closely align with the information gathered at the Strategic Planning retreat. The committee is recommending that the Board approve the revised Academic Committee Description.

It was requested that Ms. Martindale create a Committee Description template and share it with all committee chairs Google Docs.

The description will be brought back to the board following the template revisions.

It was reported that because of the resignation of one of their employees, temporary changes were made in the Family Resource Center (FRC) which will allow them to continue to be fully operational. The Academic area will be evaluating what is needed in the FRC, and how will it best operate in the future.

Building and Grounds Committee – Tom Oechler referred to the Facilities Report, and stated that Chris Cornelius did a presentation on his project that he did in Columbus. He also stated that the Board Room table will be receiving some touch ups.

Board Governance Report – Diane Amour reported that the Committee met and is reviewing the Committee Position Description.

Electa Quinney Report – Carrie McGhee Gleba reported that the Committee met and discussion was held regarding why the match has not been made. They are requesting that the School provide names to help them raise money for their fundraising campaign. Tom Oechler will be invited to the next meeting which appears will take place in January. The meeting will be held at ICS.

Policy Committee Report – Armando Zaragoza reported that the Committee reviewed the policy on Policies and it was slightly revised. The Committee agreed on the Policy Template and the policy numbering system. Board Doc training was also discussed and it was decided that Ms. Martindale and the Direct Reports will be trained in working within Board Docs. Discussion was held on the policy creation process. It was explained that the process was created to help eliminate the “volleyball” affect of policies bouncing between Committees and the Board.

History of Art in Wisconsin – Tom Buestrin contacted the Board regarding a funding opportunity. The Board will review the information and discuss it at the next meeting.

December Board Meetings – Ms. Martindale was requested to contact the FRC regarding their role and volunteer times during Breakfast with Santa. It was agreed that the Board Executive Session will be held at 11:30 a.m. on December 9, 2017 and that the Direct Reports will not need to attend. Discussion was held on the location of the December 20, 2017 Board meeting. Ms. Martindale will follow up with the Board regarding suggested locations.

Board Docs Update – Mr. Oechler reported that he received the agreement draft from Board Docs and has sent it to legal for review.

Staff Service Awards – The Board requested that Ms. Thielecke research service awards to be given to employees to celebrate Years of Service. It was requested that this be placed on the November 15, 2017 agenda. The Board will need to address this topic within the Strategic Plan.

Naming of the ponds – Diane Amour reported that Tim Hayes asked if the Board would like to name the ponds located throughout the grounds. They are currently referred to by number. It was suggested that the students be invited to participate. This topic will be placed on a future agenda.

Greenhouse location – The question was raised regarding the use of the greenhouse being planned. Will it be used for classes? Seedlings for the garden? Plants for the kitchen? How big should it be. What happens in it will determine the size. Mr. Dropik was requested to bring his greenhouse plan to the November 15, 2017 meeting.

It was requested that Retreat Planning be placed on the November 15th meeting agenda.

The meeting adjourned at 9:31 p.m.

Respectfully submitted,



Diane Amour, Secretary

11/15/2017
Date Approved